



## ATA Local 48 Professional Development Grant Applications (October - January)

The ATA Local 48 Professional Development Committee continues to strive to address individual teachers' professional development needs. For this school year, ATA members will be able **to apply for a grant to cover PD learning events to a maximum of \$500 or for monies to support books for professional learning for a group of members to a maximum of \$250 per school.**

The second round of applications for the cycle of February to August will begin on February 1st. This will allow teachers to apply for a grant for spring and summer professional development. **Any summer applications will need to be submitted by the end of June.** Applications will be considered in the order they are submitted. Unsuccessful applicants will be put on a waiting list in the event some people are not able to use their grant.

### Guidelines For PD Grant Applications:

- Grant applications must relate directly to the members' professional growth plans, division goals, school goals, or the current assignment.  
\*Masters courses are not eligible for this grant.
- Please complete the form by clicking [HERE](#). Only applications completed through this form will be considered. Applications will be reviewed and approved by the PD Chair in the order they are received.
- You must receive approval communication from the PD Chair before anything can be attended or submitted.
- **Members are eligible to apply for a PD Grant every two years. If you received and used a grant in 2022/2023 school year, you will not be eligible for one in this school year.**
- Members will be reimbursed \*after\* the learning event is attended and have submitted **the Local 48 PD Grant claim form, the event registration receipt, and other original expense receipts** to the PD Chair at [pd@ata48.ca](mailto:pd@ata48.ca).
- Please ensure all expense claim forms and receipts are scanned and submitted together at the same time.